

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Stewart Performance Academy Academic Year 2016-2017

School Administrator Signature: Detra Coleman

*****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom. *****

FIRE (5 total)

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	8-30-16	10:30am	Detra Coleman	<i>Detra Coleman</i>	3 min. 38 seconds
2 of 5	9-13-16	2:39pm	Detra Coleman	<i>Detra Coleman</i>	3 min. 21 seconds
3 of 5	10-12-16	2:20pm	Detra Coleman	<i>Detra Coleman</i>	3 min. 9 seconds

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5					
5 of 5					

TORNADO (2 Total):

1 Tornado Drill in March

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2					

1 Additional Tornado Drill

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2					

SHELTER-IN-PLACE (3 total)

1 Shelter-in-place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 3	11-22-16	1:27pm	Detra Coleman	<i>Detra Coleman</i>	3 minutes to seconds

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 3					

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
3 of 3					

*****Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?**

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments